

# 8. Common IFTA Audit Findings

## Description

This guide explains the most common findings identified during IFTA audits and provides best practices for preventing them. Understanding common findings allows carriers to proactively correct issues before they become costly audit assessments.

## Most Common Audit Findings

- Missing Fuel Receipts
- Missing Mileage Records
- Unsupported Adjustments
- Duplicate Fuel Transactions
- Missing State Mileage
- Incomplete Trip Documentation
- Missing Bulk Fuel Records
- Incorrect Vehicle Assignments

## Why Findings Occur

Poor record retention, incomplete documentation, unreviewed exception reports, missing ELD data, and inadequate compliance procedures are common causes.

## Prevention Strategies

Review exception reports monthly, reconcile mileage and fuel data, upload fuel receipts immediately, document adjustments, and maintain complete audit records.

## Warning Signs

Unresolved exceptions, missing receipts, unusual MPG values, large fuel tax credits, repeated amendments, and incomplete documentation.

## Recommended Actions

1. Review compliance records monthly.
2. Resolve missing mileage and fuel issues promptly.
3. Verify all adjustments have supporting documentation.
4. Retain records for at least four years.
5. Conduct quarterly audit readiness reviews.

## Tags

Audit Readiness, IFTA Audit, Compliance, Audit Findings, Fuel Reporting, Mileage Reporting, Exception Reports, Documentation, Fleet Compliance, Advanced IFTA