How Long Should Fuel Receipts Be Retained?

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Overview

Fuel receipts should be retained long enough to satisfy both IFTA and jurisdictional audit requirements.

Recommended Retention Period

Most jurisdictions recommend retaining records for at least:

- Four years
- Or longer if an audit is pending

Records to Keep

- Fuel receipts
- Fuel card reports
- Bulk fuel records
- Fuel summaries
- Supporting documentation

Why Retention Matters

Missing fuel records are among the most common causes of audit assessments and denied fuel tax credits.

How Advanced IFTA Helps

Advanced IFTA stores digital fuel records, OCR receipt images, and reporting data to support long-term compliance and audit readiness.