How Do I Enter a Fuel Adjustment?

FAQs · https://atsfleetmanagement.com/docs/how-do-i-enter-a-fuel-adjustment/

Overview

Fuel adjustments allow carriers to correct fuel purchase records that were omitted, duplicated, or entered incorrectly.

Common Examples

- Missing fuel receipt
- Incorrect gallon entry
- Wrong vehicle assignment
- Duplicate transaction
- Incorrect fuel type

Documentation Requirements

Fuel adjustments should always be supported by:

- Fuel receipts
- Fuel card reports
- Vendor invoices

Importance

Fuel adjustments directly affect tax-paid fuel credits and tax calculations.